KICKLE

User guide

Contents

Meet Kickle 5

- Introduction 6
- Presentation of the Kickle interface 8
- The Kickle meeting room interface 10

Whiteboard 13

- Launching the whiteboard 14
- Using the whiteboard 15
- Adding a new page 16
- Using a template 17
- Using the tool palette anywhere 18
- Taking a screenshot 19
- Saving and sharing pages 20

Wireless display 23

- Overview 24
- Wireless screen sharing 25
- Good to know 26

Videoconferencing 29

- Making a call with Skype for Business 30
- Inviting a contact to join the call 31
- During a videoconference 33

Discover Kickle

Introduction

The goal of Kickle is to improve productivity and engagement during meetings. In short, Kickle is the ultimate all-in-one solution for meeting rooms.

Principal functions:

Videoconferencing

Kickle is a room-based videoconferencing solution! It has, therefore, been optimized for remote meetings with Skype for Business.

Whiteboard

Take notes with Kickle using the tool palette. Also, take screenshots and add images.

Wireless display

Share your content easily and from any device: Windows, macOS, Android, and iOS.

Room booking

Kickle is synchronized with Outlook Calendar, so you can book a room instantly from the home screen.

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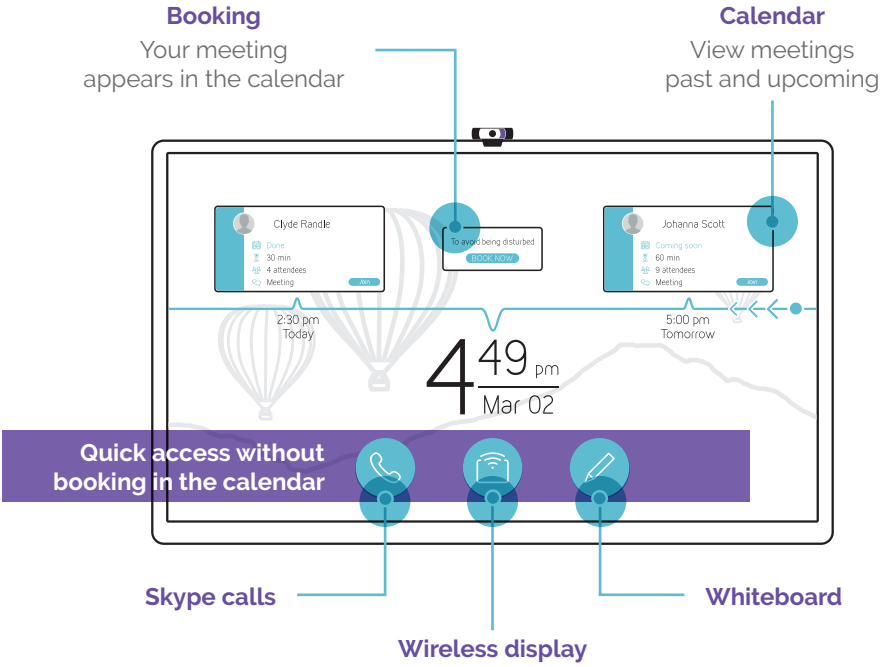
Presentation of the Kickle interface

Home Screen



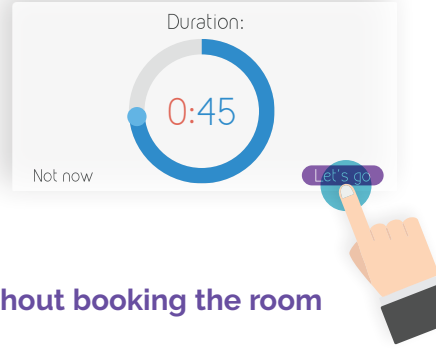
Launch a meeting

If you have scheduled a meeting in your Outlook Calendar

Your meeting will appear on the Kickle Timeline.
Tap on BOOK NOW
You can then access all Kickle applications.

If you would like to launch a meeting and book the room in Outlook Calendar

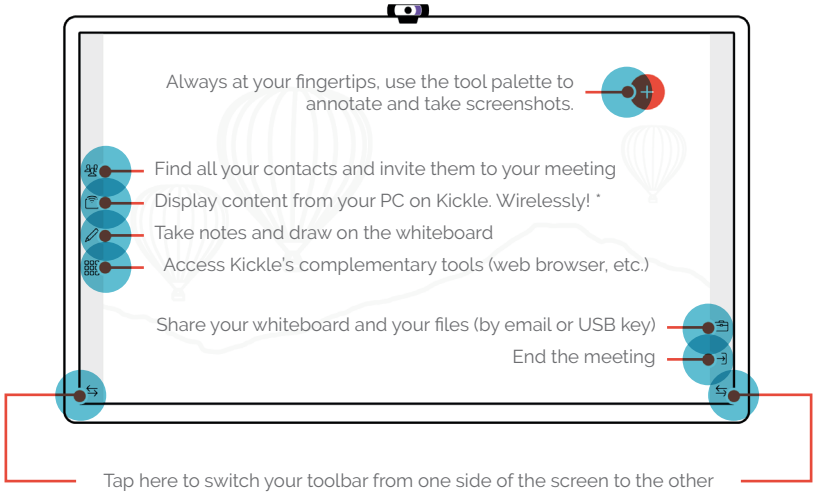
Tap on BOOK NOW and select the duration of your choice. The whiteboard will open, giving you access to all other applications.

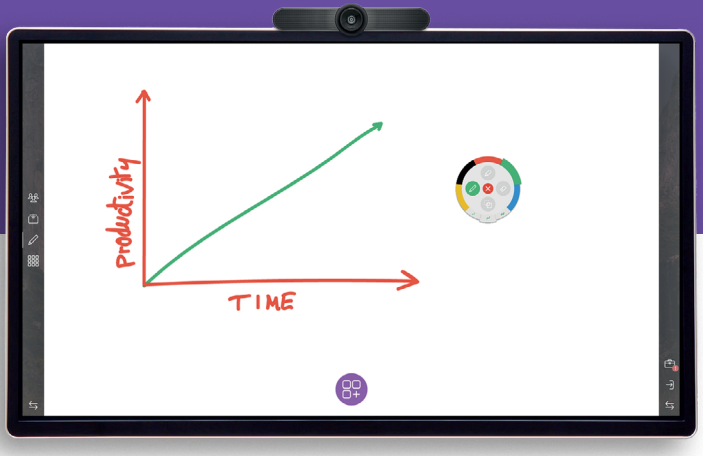


If you would like to launch a meeting without booking the room in Outlook Calendar

Launch a Kickle meeting by tapping on the application of your choice (Call, Wireless Sharing, or Whiteboard).
In this case, your room will be available in the calendar.

The Kickle meeting room interface





Whiteboard

Opening the Whiteboard

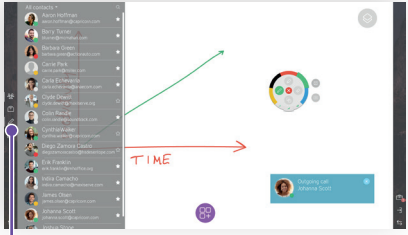
From the home screen

To launch the Whiteboard, tap on the icon at the bottom of your screen.*

*In that case, the room won't be reserved in the Outlook calendar.

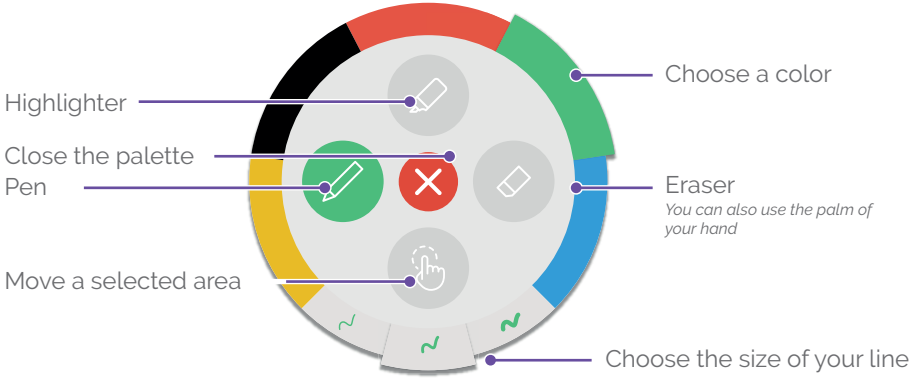
During a Kickle meeting

To launch the Whiteboard, tap on the icon on Kickle's vertical toolbar.



Use the tool palette

(It follows you everywhere!)



Launch the tool palette

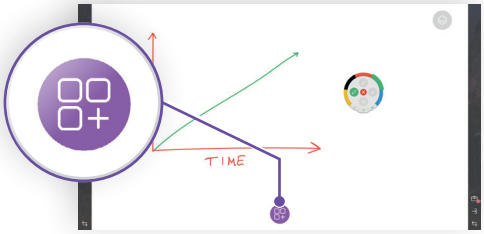
To launch the tool palette, tap on the + icon.

Move the tool palette

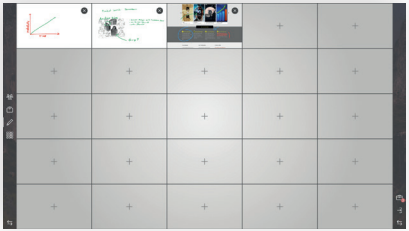
To move the tool palette on your screen, simply tap and hold it with your finger and move it.

Adding a new page and navigation

Kickle's Whiteboard can contain up to 25 pages. To switch pages, or create a new one, tap on the icon.

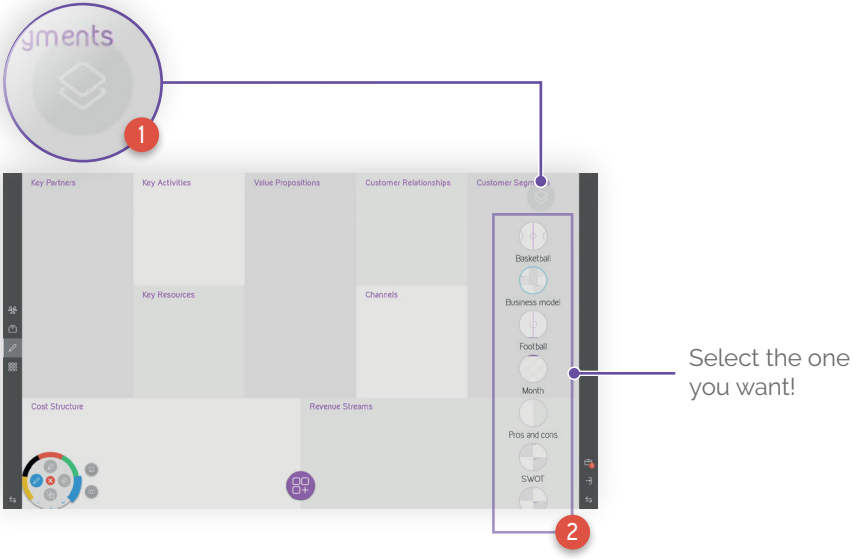


If you want to add a new page, tap on an empty one. To open an existing page, simply tap on it.



Using a template

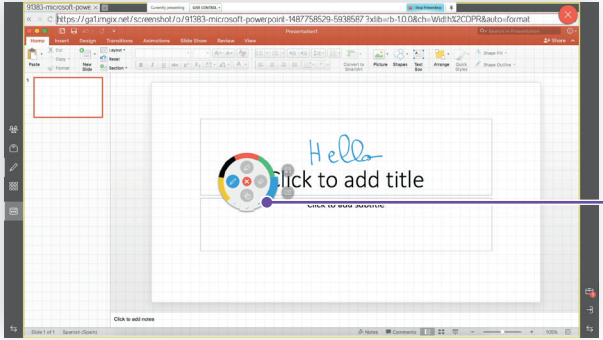
To open a background template on your whiteboard, tap on the icon located at the top right of your Whiteboard to launch the list of available templates.



Note: Your I.T. admin has the ability to add new templates. The recommanded formats are 1920x1080px or 3840x2160px as a JPEG file.

Use the tool palette everywhere

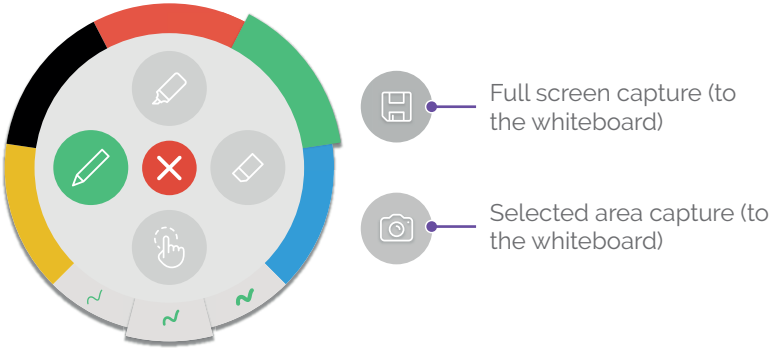
The tool palette follows you across all Kickle applications (wireless screen share, videoconference, web browser, etc.). Wherever you are, tap the + icon to annotate the content.



Launch the tool palette to annotate anything.

Taking a screenshot

You can take a screenshot at any time (whether you are in a call or screen sharing). You'll find two icons to the right of your tool palette:

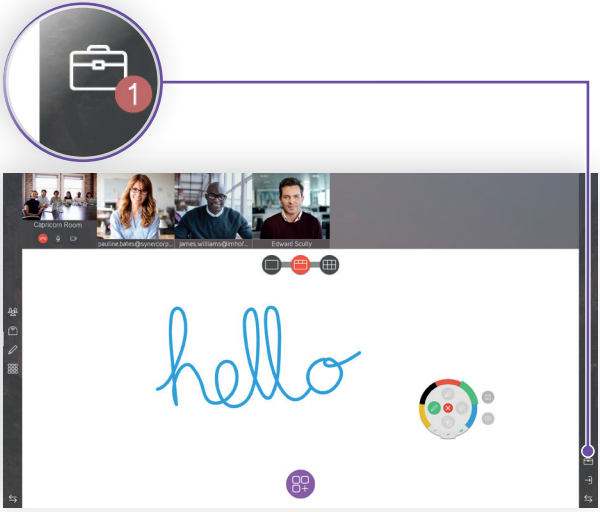


Where can you find your screen captures?

When you take a screenshot, it is automatically sent to a new whiteboard page. You have the possibility to move your screenshot to another Kickle whiteboard page. To do this, select your image via the icon and drag & drop it on the icon to move it to another page.

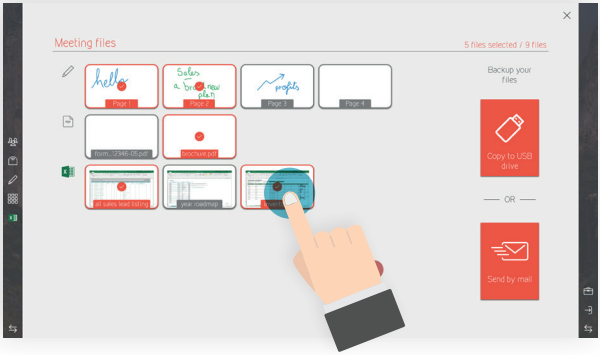
Saving and sharing pages

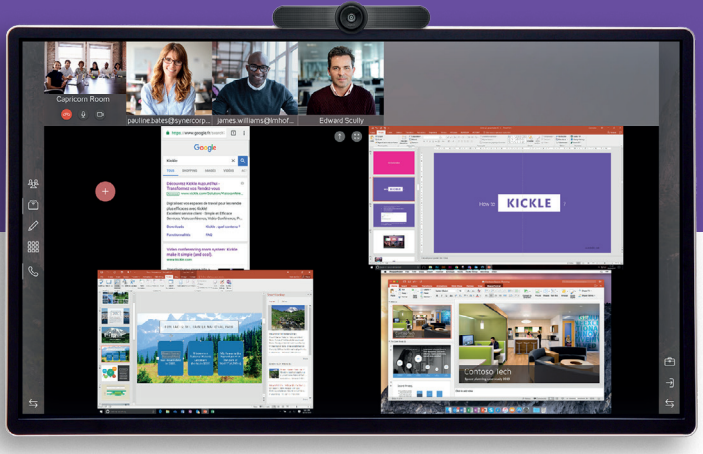
You can tap on the icon located on the vertical toolbar at any time to send your whiteboard to a contact, or to save it to a USB key.



Next, select the pages you would like to save or share by tapping on them. Finally, tap on icon to save the pages to a USB key, or tap on the icon to send them by email. The pages will be saved in PDF format.

Important: Kickle automatically deletes the files at the end of the meeting. To avoid losing your pages: remember to save them!





Wireless display

Overview

With Kickle, share your content without plugging in a single cable—with MirrorOp.

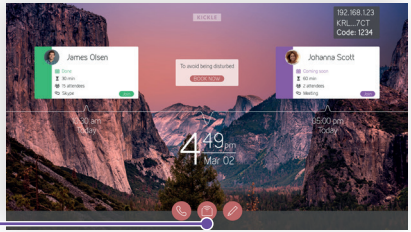
MirrorOp is an ne easy solution for sharing documents, photos, or any other type of content with your group as well as to control your computer via the Kickle touchscreen. You can share up to 4 pieces of content simultaneously, even during a Skype conference call.

Say *au revoir* to HDMI cables cluttering your meeting rooms!

Launch wireless screen sharing

Quick access without booking

To launch wireless screen sharing, tap on the icon located at the bottom of your screen.*



*In that case, the room won't be reserved in the Outlook calendar.

During a Kickle meeting

To launch wireless screen sharing, tap on the icon located on the Kickle toolbar on the left of your screen.

Good to know

1. To share content, you must first install the MirrorOp application on your devices (available for Windows, macOS, Android and iOS). Go to www.kickle.com/mirrorop.

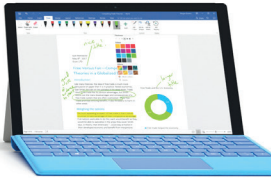
2. To use wireless screen sharing, you must be on the same network or on a network that is accessible by Kickle (e.g. guest Wi-Fi).

3. On the MirrorOp app: After choosing the destinatione you which you want to share your screen, enter the code displayed on the Kickle screen to get started.

4. You can share up to 4 pieces of content at the same time. You can also take control of a device from the Kickle screen to execute this function. Simply use MirrorOp's «Screen mirroring» feature and choose the destination where you would like to display your screen.

5. With MirrorOp, you can share from any device: smartphone or tablet, Android or iOS, Windows or macOS.

6. The wireless system allows you to control and manage the device directly from the Kickle screen, so you can perform tasks such as giving a PowerPoint presentation or annotating a Microsoft Excel spreadsheet.

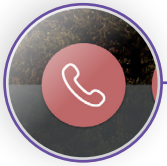


Videoconference

Making a call with Skype for Business

Quick access without booking

To make a call with Skype for Business, tap on the icon at the bottom of the home screen.*



*In that case, the room won't be reserved in the Outlook calendar.

During a Kickle meeting

To access your contacts and make a call with Skype for Business, tap on the icon located on Kickle's vertical toolbar.

Inviting a contact to join the call

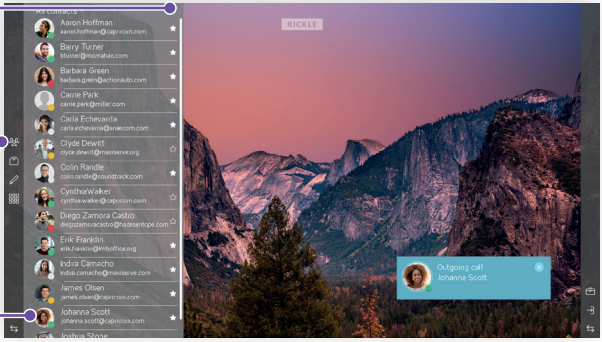
Tap on the icon to open the contact list.
Then tap on the contact you wish to add to the Skype call/ conference.

You can also use the search bar to find your contact by tapping on the icon .

1 Access the search bar

2 Access the contact list

3 Choose your contact



Inviting a contact to join the call

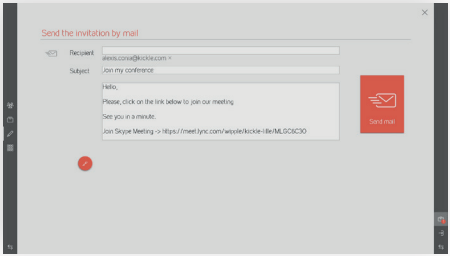
After tapping on a contact, you have two options:

Your contact uses Skype for Business:

To access your contacts and make a call with Skype for Business, tap on the icon located on Kickle's vertical toolbar.

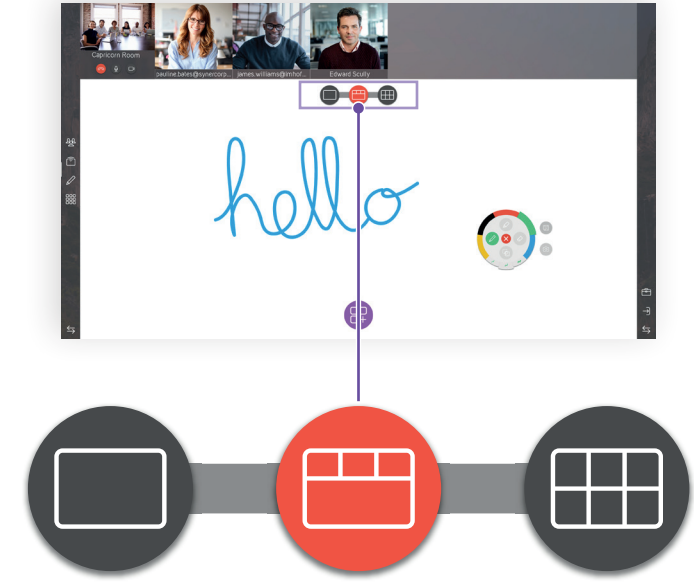
If your contact doesn't use Skype for Business, invite them to join the call by email:

Tap on the icon located below your contact. An email invitation to the Skype for Business conference call will automatically generate. All you then need to do is tap on «Send».
You can also invite additional participants by adding their email address.



During a videoconference

Display controls



Display the content in full screen

Display the videoconference and the content

Display the videoconference in full screen

During a videoconference

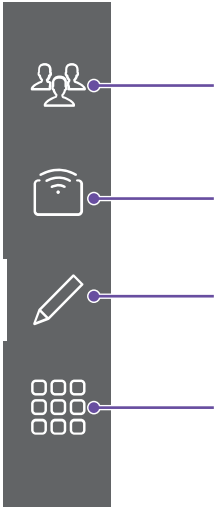
Call controls

Hang up

Turn on/off the microphone

Turn on/off your camera

You can switch between applications:



The «Contact» icon allows you to invite additional participants at any time.

The «Wireless sharing» icon allows you to share content from any device without plugging in a single cable.

The «Whiteboard» icon allows you to take notes.

The «Kiosk» icon allows you to surf the web, browse desktop applications, or open files from a USB key.

And there you have it!
Collaboration done right.

See you soon at www.kickle.com +